



6135 North Black Canyon Highway
Phoenix, AZ 85015
(602) 383-4013
www.pensaracademy.org

**Pensar Academy Governing Board Meeting
January 28, 2021
7:00pm**

This notice of this meeting was posted in compliance with ARS section 38-431.02 on January 27, 2021.

Location

Pensar Academy
6135 N Black Canyon Hwy
Phoenix, AZ 85015

Board Members Present (at location):

Sandra Zupetz
Martin Zupetz

Board Members Absent:

NONE

Board Members Present (Zoom):

David Pearsall
Patty Lang

Member of the Public Present:

NONE

Quorum: Established. Present board members: 4; Absent board members: 0.

Minutes taken by: Sandra Zupetz

Call to order of the Pensar Academy Governing Board:

Meeting was called to order at 11:32am by Sandra Zupetz.

Adoption of the Agenda: Ms. Zupetz identified a clerical error in the year of the previous Board Minutes on the Agenda of January 9, 2020 and the Board Minutes are from January 9, 2021. Motion to approve the Agenda with change of the year to January 9, 2021: S. Zupetz, Second: P. Lang. Motion passes unanimously.

Principal Report: Construction is moving forward and is on budget. ASBCS Audit is open and Pensar Academy is submitting requested documentation. Upcoming audits include the ESEA Grant and 21st 200Century Learning Center Grant.

Agenda Item 1: Motion to approve the January 9, 2021 Pensar Academy Board Meeting Minutes: M. Zupetz, Second: D. Pearsall. Motion passes unanimously.

Agenda Item 2: The Governing Board recognizes that at the July 2, 2020 Board Meeting:

“The Pensar Academy Governing Board discussed Governor Ducey’s Executive Order 2020-51 including using the ADHS Data Dashboard as a guide in the determination of Reopening Pensar Academy, as well as determining instructional delivery through in-person learning, online learning, and hybrid learning. The Board also discussed on July 2, 2020, the school’s proactive precautions, such as compliance with all Face Mask mandates outlined in the Executive Order. The Governing Board considered the benchmarks and other measures outlined in Executive Order 2020-51 in the creation and review of the School’s Mitigation and Reopening Plan.”

The Governing Board would like to amend the July 2, 2020 Minutes to include this clause to Agenda Item 2 and Agenda Item 3. Motion to approve this amendment to the July 2, 2020 Minutes to add this clause to Agenda Item 2: D. Pearsall, Second: P.Lang. Motion passes unanimously. Motion to approve this amendment to the July 2, 2020 Minutes to add this clause to Agenda Item 3: D. Pearsall, Second: P.Lang. Motion passes unanimously.

Agenda Item 3: Consideration of changes to the Family and Student Handbook.

Motion to replace current clause on Page 7 of the Family and Student Handbook to the following clause:

“Therefore, any student who misses more than 18 days of school over the course of a school year will be automatically recommended for retention in their grade level.”

First: S. Zupetz, Second: M. Zupetz. Motion passes unanimously.

Motion to replace current clause on Page 8 of the Family and Student Handbook to the following clause:

“In order to help ensure that students do not exceed 18 absences, PENSAR ACADEMY has certain support policies in place. “

First: S. Zupetz, Second: M. Zupetz. Motion passes unanimously.

Motion to replace current clause on Page 8 of the Family and Student Handbook to the following clause:

“Eighteen Absences in a Year: If a student is absent eighteen days of school in a year, the student is automatically recommended for grade level retention due to having not mastered the academic grade level content.”

First: S. Zupetz, Second: M. Zupetz. Motion passes unanimously.

Motion to replace current clause on Page 9 of the Family and Student Handbook to the following clause:

“Should a student miss more than *18 total days (including excused and/or unexcused)* in one year, it will be at the school’s discretion to determine if retention is appropriate for the current grade.”

First: D. Pearsall, Second: M. Zupetz. Motion passes unanimously.

Motion to replace current clause on Page 9 of the Family and Student Handbook to the following clause:

“If a student is absent for the first ten days of school, or at least 10 consecutive days during the school year, and there has been no successful contact between the family and the school to explain his or her absences, that student will lose his or her seat at PENSAR ACADEMY and will be considered un-enrolled from the school.”

First: D. Pearsall, Second: M. Zupetz. Motion passes unanimously.

Motion to remove the following clause from Page 9 of the Family and Student Handbook:

“Three late arrivals will count as the equivalent of one absence for the purposes of our attendance policy.”

First: D. Pearsall, Second: M. Zupetz. Motion passes unanimously.

Motion to remove the following clause from Page 10 of the Family and Student Handbook:

“The school will record dismissals before 12:00 PM as absences. The school will record dismissals after 12:00 PM but before 3:25 PM as present but dismissed early. In general, students must be present for at least ½ of the allotted instructional time on a given day in order to be considered present.”

First: D. Pearsall, Second: M. Zupetz. Motion passes unanimously.

Motion to remove the following clause from Page 10 of the Family and Student Handbook:

“Tardiness Consequences

Three Tardies in a Trimester: If a student is late three times in a quarter, it is considered a serious issue. At this point, the Office Manager will call the parent/guardian. The problem will be discussed and an “on time” plan will be developed.

Six Tardies in a Trimester: If a student is late six times in a quarter, it is considered a serious issue. Upon the sixth tardy the student will receive a one-day out-of-school suspension. Parents must meet with the Principal and/or Director of Student Services before the student is allowed back to school.

Three Tardies Equals One Absence: Every three tardies will equal one absence and be recorded as such in the student's attendance record.

Since every three tardies will be recorded as an absence, excessive tardiness is a truancy problem. If a student is absent nine times (and some or all of these absences may be due to excessive tardiness), the student will be at risk of not being promoted to the next grade."

First: D. Pearsall, Second: M. Zupetz. Motion passes unanimously.

Agenda Item 4: Consideration of FY21 Superintendent/Principal Bonus Structure. Ms. Zupetz presented that the Board had tabled discussion of the FY21 Bonus in the summer of 2020 for this position and has not selected a different evaluation system for a new bonus structure. Ms. Zupetz asked the Board to consider action of this item. Ms. Zupetz also presented the Board with a request for a bonus for the position for overseeing the Bond Writing Process which lies outside the duties of the position. Ms. Zupetz then recused herself.

Motion to enter Executive Session called at 11:51am: D. Pearsall, Second: P. Lang. Motion passes unanimously. (S. Zupetz remained recused and outside the physical and virtual session.)

Motion to return to Regular Session at 12:02pm: D. Pearsall, Second: P. Lang. S. Zupetz recused. Motion passes unanimously.

Motion to approve the Superintendent/Principal Bonus Structure for FY21 with same terms as FY20: P. Lang, Second: D. Pearsall. S. Zupetz recused. Motion passes unanimously.

Motion to approve a Superintendent/Principal Bonus for Bond Process Oversight: P. Lang, Second: D. Pearsall. S. Zupetz recused. Motion passes unanimously.

Agenda Item 5: Consideration of FY22 Administrative Salary Package. Ms. Zupetz recommended a 6% salary raise to mirror the percentage raise that the teaching staff had received in FY21 at 5% and for FY22 at 1%. Administration did not receive the 5% increase. Ms. Zupetz also recommended a 2% raise for FY23 for a 2-year commitment from the Assistant Principal, Principal, and STEM Director.

Motion to enter Executive Session called at 12:03pm: D. Pearsall, Second: P. Lang. Motion passes unanimously. S. Zupetz remained outside the session.

Motion to return to Regular sessions at 12:07pm: D. Pearsall, Second: P. Lang. S. Zupetz recused. Motion passes unanimously.

Motion to approve a 6% base pay raise for the Administration salaries for FY22 letters of employment: P. Lang, Second: D. Pearsall. S. Zupetz recused. Motion passes unanimously.

Motion to approve a 2% base pay raise as an incentive for Administration that signs a 2-year commitment to be paid in FY23: P. Lang, Second: D. Pearsall. S. Zupetz recused. Motion passes unanimously.

Board determined that February 18, 2021 at 4:00pm will be the next Board Meeting.

Meeting Adjourned:

Motion to adjourn-S. Zupetz; Second: P. Lang. Motion passes unanimously. Meeting adjourned at 12:07am.

If you are in need of translation services or a person with a disability seeking reasonable accommodation in order to access the Board meeting, please contact Ms. Sandra Zupetz at (602) 427-7193 at least 24 hours prior to meeting, whenever possible.